

Steering Advisory Committee Meeting Minutes

Project: Warren County Transportation Plan – Steering Advisory Committee Meeting 1

Date and Time of Meeting: June 2, 2020, 10:00 AM

Attendees

Participant Name	Organization	Email
Dave Dech	Warren County Planning	ddech@co.warren.nj.us
Brian Appezzato	Warren County Planning	bappezzato@co.warren.nj.us
Valarie Discafani	Warren County Planning	vdiscafani@co.warren.nj.us
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Blythe Eaman	NJTPA	beaman@njtpa.org
Charles Doyle	LVPC	cdoyle@lvpc.org
Dan Callas	TransOptions	dcallas@tansoptions.org
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Brian Leckie	NJDOT Planning	Brian.Leckie@dot.nj.gov
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Maryjude Haddock- Weiler	NJ Highland Council	Maryjude.Haddock-Weiler@highlands.nj.gov
Scott Clark	Trans-Bridge Lines	
Mark Ertel	Trans-Bridge Lines	mertel@transbridgelines.com
Mike Taylor	Eastern Coach	mtaylor@eastoncoach.com

The purpose of this meeting was to introduce the Warren County Transportation Plan update to the Steering Advisory Committee (SAC) and obtain feedback on the study goals through an interactive polling software. To view a recording of the meeting, please follow this link: <https://www.youtube.com/watch?v=nisePAOWkKg&t=7s>.

I. Introductions (Debbie Hartman, WSP)

- A project introduction with a brief overview of the presentation, and ground rules were provided.
- An ice breaker asking participants “What would you like to see as the result of the Warren County Transportation Plan?” was facilitated.

II. Study Overview (Debbie Hartman, WSP)

- This study is an update of the Warren County 2018 Transportation Technical Study that revisits and updates the goals, supporting data, technical resources, and methodologies to

a time horizon of 2045, and incorporates the findings and recommendations from related transportation studies and plans.

III. Outreach and Partnerships (Jessica Ortiz, FHI)

- Round 1 will consist of virtual and in-person pop-up events including an online Wikimap and the Warren County Farmer's Fair, which is currently tentative due to social distancing protocols.
- Round 2 is currently consists of two, in-person pop-up outreach events. This round will focus on collecting input on initial draft recommendations. The dates are still to be determined.
- There will also be a county-wide open house public meeting for feedback on the draft final report.

IV. Visioning and Goals Exercise (Pete Kremer, Baker)

- Goals from the 1982 Warren County Transportation Plan and 2018 Transportation Technical Study were compared to identify changes and gaps.
- Each newly created goal should be unique to transportation to reflect current and historic priorities and needs, emerging issues and challenges, and equity, safety, access to opportunities.
- Indicators would then be developed to add detail and track progress toward attaining goals.
- PolLEV was used as the mechanism for SAC members to vote on each goal and choose between keeping the goal, rewording the goal, and removing the goal. Below are the results:
 - Goal 1: Preserve and enhance the County's rural character.
 - Majority vote to keep the goal.
 - Goal 2: Focus growth in existing centers.
 - Majority vote to reword the goal.
 - Potential rewording: Focus growth and infrastructure in existing centers.
 - Goal 3: Protect and enhance water quality and quantity.
 - Majority vote to reword the goal.
 - Potential rewording: Minimize and mitigate environmental and stormwater impacts of transportation infrastructure.
 - Goal 4: Maintain and improve the existing transportation system.
 - Majority vote to keep the goal.
 - Goal 5: Provide transportation choices that increase mobility and improve safety.
 - Majority vote to keep the goal.
 - Goal 6: Increase the resiliency of the County's infrastructure.
 - Majority vote to reword the goal.
 - Potential rewording: Improve the resiliency of transportation infrastructure.
 - Goal 7: Provide a mix of housing types.
 - Majority vote to remove goal.
 - Goal 8: Increase educational and employment opportunities.
 - Majority vote to reword the goal.
 - Potential rewording: Improve access to education and employment opportunities.
 - Goal 9: Promote cooperation to advance mutual interests.
 - Majority vote to reword the goal.

- Potential rewording: Promote cooperation and participation to advance mutual interests.
 - Goal 10: Encourage state legislation to provide more local control over growth.
 - Majority vote to reword the goal.
 - Project team requested potential rewording from SAC members.
 - Goal 11: Seek equitable outcomes for residents, landowners, and businesses.
 - Majority vote to reword the goal.
 - Potential rewording: Provide multimodal transportation choices that improve safety, mobility, and equity.
 - Goal 12: Monitor technological and economic trends.
 - Majority vote to reword the goal.
 - Monitor and incorporate technological trends and innovations in transportation projects and strategies.
- One member of the Steering Advisory Committee noted “preservation” was missing from the goals and visioning exercise.

V. Open for Discussion

- Regarding Goal 4, Carol Cook voiced concerns regarding the possible negative impacts on rural counties.
- Regarding Goal 9, Carol Cook noted difficulties of disseminating information without a county wide newspaper.
- Dave Dech and Carol Cook shared similar sentiments about modifying Goal 10to give counties and municipalities the ability to review projects that are outside of the current scope of the Municipal Land Use Law and County Planning Act that may have impacts on their transportation facilities.
- Carol Cook noted that neighbors are functioning quite well with technology.

VI. Questions/Discussion

- ACTION ITEM: Jessica noted that the Poll Everywhere polling was a live link but the poll will be sent out with a recording of the session.
- Debbie noted that any future comments can be sent to the contact information on the next slide.
- Debbie responded to a question regarding the availability of the WikiMap by stating that it will be up before June 15th and stay up after June 21st, which is the week it is being publicized for.
- ACTION ITEM: Dave Dech will circulate information among committee members and aggregate information collected from the polling conducted.

Virtual Meeting Guidelines

- **Attendees:** Use chat feature to confirm your name/attendance and that you can see screen
- **Mute:** Please mute your devices when you're not speaking to minimize background noise
- **Questions:** We will be stopping for questions periodically; use chat feature between

Warren County Transportation Plan Update

Steering Advisory Committee Meeting #1

June 2, 2020



Today's Agenda



INTRODUCTIONS



STUDY
OVERVIEW



OUTREACH AND
PARTNERSHIPS



VISIONING AND
GOALS EXERCISE



OPEN FOR
DISCUSSION

Icebreaker Activity

- Who is on the virtual meeting from each agency?
- What would you like to see as the result of the Warren County Transportation Plan?

Study Overview



Study Overview

Work Plan

- Outreach and Partnerships
 - Comprehensive Outreach Activities
 - Municipal Survey
- Data Assessment
 - Review of Data, Studies, Plans, and Recommendations
- Analysis and Mapping
 - Multimodal assessment of three planning scenarios
- Final Report and Recommendations

Schedule

- 15 month schedule
- Draft plan for review March/April 2021
- Final Plan delivery June 2021

Steering Advisory Committee Roles and Responsibilities



Give feedback on draft/final project interim reports and documents



Identify community leaders; representatives from state, county, and local agencies; businesses; residents and other potential stakeholders



Develop, guide, and participate in community involvement activities



Provide input regarding the collection and presentation of data, public outreach, and development of recommendations



Review the final recommended projects and strategies



Provide input on draft final report and implementation priorities including roles and responsibilities

Deliverables

- Tech memo summarizing previous and relevant studies, County roadway system inventory, transit impacts, equity assessment, light industrial site capacity assessment
- Tech memo detailing modeling methodology and findings of the analysis
- Tech memo with matrix of recommendations, costs, priorities, and responsible agencies
- Transportation Plan Draft and Final report

List of studies to review

- Light Industrial Site Capacity Assessment (2020)
- Freight Rail Industrial Opportunities Corridor Study (2019)
- Morris Canal Greenway Study (2018)
- Plan 2045: Connecting North Jersey (2017)
- Warren County Transportation Technical Study (2018)
- 2040 Freight Industry Level Forecasts (2012)
- Warren County Transportation Technical Study (2004)
- Warren County Transportation Plan (1982)
- Municipal master plans

Outreach and Partnerships



Comprehensive Outreach and Coordination

Steering
Advisory
Committee

Municipal
Coordination

Municipal &
Groups
Interviews

Public Meetings
and Outreach
Events

On-line and
Social Media
Engagement

Steering Advisory Committee Meeting Dates

1. Project Initiation, Visioning and Goal Setting

- Today

2. Existing Conditions

- Anticipated for fall 2020, likely October

3. Recommendations

- Anticipated for spring 2021, likely March

Municipal & Group Interviews



Municipal meeting 1 –
general intro to project
and methodology



A focus group for **freight
and goods movement**



A focus group for **bicycle
and pedestrians needs**



Municipal meeting 2 –
review of draft
recommendations



A focus group for **Multimodal
Mobility and Safety**, including
transit (public and private), safe
routes to schools, and senior
mobility

Public Outreach and Pop-up Events

Round 1: Virtual and In-person Pop-Up Events

- June 15th-21st - Online Wikimap – Users can mark a transportation concern or leave individual comments
- Saturday, July 25th - Warren Co Farmer's Fair (tentative)


Round 2: In-person Pop-up Events

- Two pop-up outreach events, fall dates and events TBD.
- The main activity will be collecting input on initial draft recommendations of the plan at in-person pop-up events.

County-wide open house public meeting to provide feedback on the draft final report


Wikimap

<https://wikimapping.com/Warren-County-Transportation-Plan.html>




Warren County
Transportation Plan

1 Click + Draw




Click

2 Describe




Describir

*** Upload**



Subir

3 Submit



Enviar

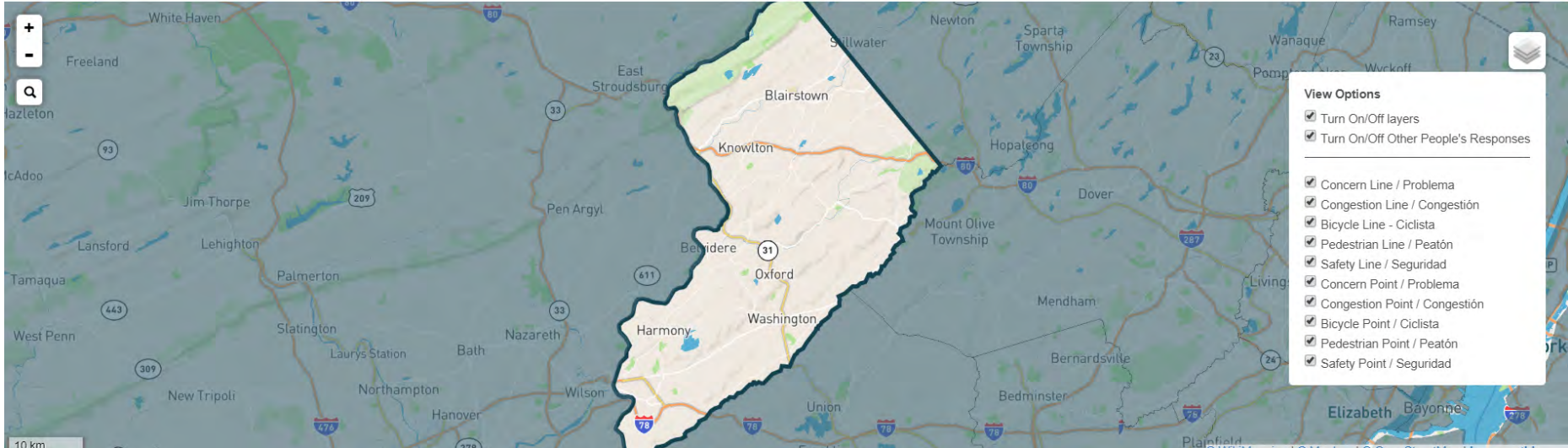
LEGEND

Points / Lines

● / —	Concern / Problema
● / —	Congestion / Congestión
● / —	Bicycle / Ciclista
● / —	Pedestrian / Peatón
● / —	Safety-Crash / Seguridad-Accidente

"View Options" "Turn On/Off other people's responses"
 "Ver/Ocultar Comentarios de Otros"

[About & Help](#) [Add Line](#) [Add Point](#)



View Options

Turn On/Off layers

Turn On/Off Other People's Responses

Concern Line / Problema

Congestion Line / Congestión

Bicycle Line - Ciclista

Pedestrian Line / Peatón

Safety Line / Seguridad


Concern Point / Problema

Congestion Point / Congestión


Bicycle Point / Ciclista


Pedestrian Point / Peatón


Safety Point / Seguridad





Warren County
transportation plan











Goals & Indicators



Plan Goals and Indicators

Compare and identify changes and gaps

2018 Transportation
Technical Study

1982 Warren County
Transportation Plan

22 Municipal master plans

Goals should be unique to transportation

Reflect current and historic
priorities and needs; including
preservation

Incorporate emerging issues and
challenges

Equity, safety, access to
opportunity, advanced
technologies, resilience

Indicators add detail and track progress toward attaining goals

Meaningful, easily measurable, and obtainable

Transportation Plan Goals and Vision Statement

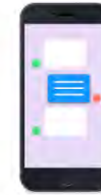
How to join

Web



- 1 Go to PollEv.com
- 2 Enter **WARRENCOUNTY808**
- 3 Respond to activity

Text



- 1 Text **WARRENCOUNTY808** to **37607**
- 2 Text in your message

What transportation challenges should we be aware of?

2018 Transportation Technical Study Goals

1. **Preserve and enhance the County's rural character**
2. **Focus growth in existing centers**
3. **Protect and enhance water quality and quantity**
4. **Maintain and improve the existing transportation system**
5. **Provide transportation choices that increase mobility and improve safety**
6. **Increase the resiliency of the County's infrastructure**
7. **Provide a mix of housing types**
8. **Increase educational and employment opportunities**
9. **Promote cooperation to advance mutual interests**
10. **Encourage state legislation to provide more local control over growth**
11. **Seek equitable outcomes for residents, landowners, and businesses**
12. **Monitor technological and economic trends**

Goal 1: Preserve and enhance the County's rural character



Suggestion to reword goal:
Provide transportation infrastructure that is consistent with Warren County's rural character.

Goal 1: Preserve and enhance the County's rural character. Should we...

Keep this goal (Transportation specific)

Reword this goal (Transportation related)- Provide transportation infrastructure that is consistent with Warren County's rural character.

Remove this goal (Unrelated to transportation)

Goal 2: Focus growth in existing centers



Suggestion to reword goal:
**Focus growth and infrastructure in
existing centers.**

Goal 2: Focus growth in existing centers.

Should we...

Keep this goal
(Transportation specific)

Reword this goal
(Transportation related-
Focus growth and
infrastructure in existing
centers.

Remove this goal
(Unrelated to
transportation)

Goal 3: Protect and enhance water quality and quantity



Suggestion to reword goal:
Minimize and mitigate environmental and stormwater impacts of transportation infrastructure.

Goal 3: Protect and enhance water quality and quantity. Should we...

Keep this goal (Transportation specific)

Reword this goal (Transportation related)-
Minimize and mitigate environmental and stormwater impacts of transportation infrastructure .

Remove this goal (Unrelated to transportation)

Goal 4: Maintain and improve the existing transportation system.



Suggestion :
Keep this goal

Goal 4: Maintain and improve the existing transportation system. Should we...

Keep this goal (Transportation specific)	Reword this goal (Transportation related)	Remove this goal (Unrelated to transportation)
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Goal 5: Provide transportation choices that increase mobility and improve safety.



Suggestion to reword goal :
Provide multimodal transportation choices that improve safety, mobility, and equity.

Goal 5: Provide transportation choices that increase mobility and improve safety.

Should we...

Keep this goal (Transportation specific)

Reword this goal (Transportation related)- Provide multimodal transportation choices that improve safety, mobility, and equity.

Remove this goal (Unrelated to transportation)

Goal 6: Increase the resiliency of the County's infrastructure.



Suggestion to reword goal:
**Improve the resiliency of
transportation infrastructure.**

Goal 6: Increase the resiliency of the County's infrastructure. Should we...

Keep this goal
(Transportation specific)

Reword this goal
(Transportation related)-
Improve the resiliency of
transportation
infrastructure.

Remove this goal
(Unrelated to
transportation)

Goal 7: Provide a mix of housing types.



Suggestion:
Remove goal

Goal 7: Provide a mix of housing types.

Should we...

Keep this goal
(Transportation specific)

Reword this goal
(Transportation related)

Remove this goal (Unrelated
to transportation)- this goal
is not transportation-specific
or transportation-related

Goal 8: Increase educational and employment opportunities.



Suggestion to reword goal:
Improve access to education and employment opportunities.

Goal 8: Increase educational and employment opportunities. Should we...

Keep this goal
(Transportation specific)

Reword this goal
(Transportation related)-
Improve access to
education and employment
opportunities.

Remove this goal
(Unrelated to transportation)

Goal 9: Promote cooperation to advance mutual interests.



Suggestion to reword goal:

Promote cooperation and participation to advance mutual interests.

Goal 9: Promote cooperation to advance mutual interests. Should we...

Keep this goal
(Transportation specific)

Reword this goal
(Transportation related)-
Promote cooperation and
participation to advance
mutual interests.

Remove this goal
(Unrelated to
transportation)

Goal 10: Encourage state legislation to provide more local control over growth.



Suggestion:
Remove goal

Goal 10: Encourage state legislation to provide more local control over growth.

Should we...

Keep this goal
(Transportation specific)

Reword this goal
(Transportation related)

Remove this goal (Unrelated
to transportation)- this goal
is not transportation-specific
or transportation-related

Goal 11: Seek equitable outcomes for residents, landowners, and businesses.



Suggestion to combine with the rewording of Goal 5:
Provide multimodal transportation choices that improve safety, mobility, and equity.

Goal 11: Seek equitable outcomes for residents, landowners, and businesses.

Should we...

Keep this goal (Transportation specific)

Combine with goal 5 (Transportation related): Provide multimodal transportation choices that improve safety, mobility, and equity.

Remove this goal (Unrelated to transportation)

Goal 12: Monitor technological and economic trends.



Suggestion to reword goal:
Monitor and incorporate technological trends and innovations in transportation projects and strategies.

Goal 12: Monitor technological and economic trends. Should we...

Keep this goal (Transportation specific)

Reword this goal (Transportation related)- Monitor and incorporate technological trends and innovations in transportation projects and strategies.

Remove this goal (Unrelated to transportation)

When poll is active, respond at **PolleEv.com/warrencounty**

Text **WARRENCOUNTY** to **37607** once to join

Do you think we missed anything?

Current Status and Next Steps



Current Status and Next Steps

Comprehensive Outreach and Coordination

- Planning for pop-up events underway
- Planning for online engagement
- Finalize Study Goals
- Develop Vision Statement
- Report on Wikimap results

Data Assessment

- Review of reports is underway
- Mapping/data collection is underway

Final Report and Recommendations

- Draft anticipated - March/April 2021

Open for Discussion



Questions? Contact:

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